



Griffis Superstar Classroom Reference Form

Kinser Elementary School
Okinawa, Japan



The applicant named below has applied for several supervisory positions in the Griffis Superstar Classroom at Kinser Elementary School, Okinawa, Japan.

He/she has given your name as a personal reference. Please give us an opinion of the applicant by responding to the questions below. We are not looking for a perfect person, so please be straight forward in your assessment. Thank you in advance for your time and honest remarks, which will help us choose the right persons for the jobs.

APPLICANT'S NAME: _____

APPLYING FOR THE FOLLOWING POSITIONS:

STUDENT PERMISSION: I request the reference named below to provide his/her perspective on my qualifications and experiences as they relate to my application for positions listed. I shall release this individual from any and all liability from his/her completion of this form.

Student Signature _____ Date _____

PERSONAL REFERENCE:

Reference Name: _____

Reference Address: _____

Reference Daytime Phone _____ Evening Phone _____

Email _____

Relationship of Reference to Applicant: _____ Duration of Relationship _____

GENERAL EVALUATION OF APPLICANT: Please check the boxes that match best with the candidate's character.

Qualification	Excellent	Good	Fair	Poor	Unable to Assess	Comments
Honesty						
Dependability						
Disciplined						
Ability to get along with others						
Team Work						
Work Attitude						
Communication						
Attitude towards being taught						

What do you consider to be the candidate's greatest strengths?

In what areas do you think the candidate most needs to improve?

After completing this form, please place it in the envelope provided and have the applicant bring it to Mrs. Griffis. Again, thank you for your time in completing this form.

Sincerely,

Karen Griffis

Director of Superstar Classroom